

**North Country EMS
Request for Public Records**

Name of Requestor: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Please write a specific description of the records you are requesting and any additional information that will help us locate the record(s) as quickly as possible. Example: date of records or range of dates; title of record; subject of record.

How would you like the records to be provided?

- I want to inspect the records at no charge.
- I want to inspect records and select records to be copied.
- I want a copy of the requested records. (Note: Copying costs may be charged in advance).

Within five business days of receipt of the request, North Country EMS will respond by: (1) making the record available for inspection or copying, or, if payment is made, sending the records to the requestor; or (2) acknowledging receipt of the request and providing a reasonable estimate of the time the district will require to respond to the request; or (3) denying the request.

Washington State law, RCW 42.56.070(9), prohibits the use of lists of individuals for commercial purposes. If I or someone else uses these records for commercial purposes I may violate the rights of the individuals named and I may be liable for damages. "Commercial purposes" means that the person requesting the record intends that the list will be used to communicate with the individuals named in the record for the purpose of facilitating profit-expecting activity.

I certify that the lists of individuals obtained through this request for public records will not be used for commercial purposes.

Dated this _____ day of _____, 20____.

Signature: _____